

City of Albuquerque

Request for Proposals

Solicitation Number: RFP2008-016-JR

Adolescent Substance Abuse Day Treatment Program

ADDENDUM #2



Due Date: Monday January 28, 2008: NLT 4:00 p.m. (Local Time)

The time and date proposals are due shall be strictly observed.

**City of Albuquerque
Department of Finance and Administrative Services
Purchasing Division**

**QUESTIONS AND ANSWERS FROM PRE-PROPOSAL
CONFERENCE. RFP2008-016-JR**

12/27/2007

**THIS ADDENDUM IS ISSUED FOR INFORMATION ONLY.
IT DOES NOT ALTER THE ORIGINAL RFP.**

- Does the City want narrative responses for each point in the scope of services?

Attention should be given to each point and each should be covered as is appropriate to the evaluation factors.

- Pertaining to section 3.9; what is the Fiscal Year 08 expectation for delivery of services?

The City will negotiate with the awarded provider since this RFP is being released so late into the fiscal year.

- Who previously provided these services?

Hogares was the previous provider.

- Is this solicitation limited to non-profit entities, or can “for profit” respond?

This solicitation is not limited to non-profits. “For profit” organizations may attending this conference may respond as well.

- Pertaining to section 3.4; how is the assessment instrument available to providers? Will there be training in the use of this instrument?

It’s a biopsychosocial social instrument. We’ll try to get copies for the awarded provider and possibly conduct training.

- Does the City generate referrals?

Yes, the City will generate referrals through its contractor, AMCI, but expects the awarded contractor for Day Treatment to generate its own referrals as well.

- Will there only be one provider awarded or will this be awarded to multiple providers.

There will only be one provider awarded in this solicitation.

- Pertaining to section 3.21; does the awarded provider need to be a Medicaid provider?

Not necessarily for the purposes of this RFP but it is strongly advised as it may be required later.

- Is the \$300,000 budget for a full fiscal year of services?

Yes. Part of that will be used this fiscal year for start up but \$300,000 is for a full fiscal year of services.

- Is there a daily rate?

No, the start-up contract for FY08 (current fiscal year) will have a standard a line item budget. \$300,000 is the total amount available for services. There are two budgets at this point; one for reasonable costs for start up and one for a full year (second year). We will eventually phase into a fee for service contract in the second year.

- Will AMCI referrals specify day treatment?

Yes, this will be specified.

- Does the awarded provider need an MOU in place with other referral sources?

No, but the awarded provider should not rely solely on referrals from AMCI.

- Does the provider for day treatment need to be CYFD certified?

At the time when fee for services contract goes into effect, yes.

- Define “school age”.

As long as the individual meets the criteria for the Day Treatment level of care and can reasonably participate in treatment, the provider can use their discretion. The RFP uses the term “youth” to allow for latitude.

- Would the child have to go through AMCI?

No, as long as the provider is generating their own referral and does the MADAD there is no need to funnel the client through AMCI.

- Pertaining to section 3.12; how does the City define “experiential sessions”?

This can be yoga, ropes courses, etc. Anything that engages the client and is not just “talk therapy”.